



Joseph C. Sullivan, Mayor

BRAINTREE HUMAN RESOURCES DEPARTMENT

Karen M. Shanley, Human Resources Director

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JOB POSTING

JOB TITLE: Filtration Plant Operator – Apprentice Program**

LOCATION: Braintree Treatment Plant

UNION: U.W.U.A.

DATE AVAILABLE: ASAP

SALARY: \$934.80 - \$1,178.80/week

QUALIFICATIONS:

High school graduate or equivalent. Qualifying experience with electrically driven pumping equipment or equivalent combination of education and experience. Must have the following: minimum of Treatment 3 (T3) or higher; Distribution 2 (D2) and Collections 2 (C2).

*Employees must hold the required license(s) for the position at the time of hire or promotion.

****See attached Side Letter of Agreement.**

RESPONSIBILITIES:

Please see attached job description for complete details.

POSTING DATES: August 21, 2017 – until filled

Applicants may submit a cover letter and resume to the following address:

Human Resources Department
Town of Braintree
1 JFK Memorial Drive
Braintree, MA 02184

or email to kshanley@braintreema.gov

Town of Braintree is an Equal Opportunity Employer
One JFK Memorial Drive, Braintree, MA 02184 Telephone: 781-794-8260 Fax: 781-794-8269

Date Approved: 5/4/17
Grade: W-7
Union: Local 466
Apptg. Authority: DPW Director

FILTRATION PLANT OPERATOR

NATURE OF WORK:

Skilled work in the operation and preventive maintenance of specialized stationary equipment and in the treatment of water to assure its potable quality; related work as required.

SUPERVISION:

Works under general supervision, but subject to regular checks; follows established and prescribed routine.

JOB ENVIRONMENT:

Work is performed under typical shop conditions, but with occasional heavy physical effort required to regulate pumps and to maintain plant and equipment. Also works outside in all weather conditions.

ESSENTIAL FUNCTIONS:

(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Duties are not necessarily in order of importance or frequency of performance.)

- Responsible on an assigned shift for proper operation and control of filtration and pumping plant equipment and for maintaining and making minor adjustments to varied machinery, equipment and appurtenances.
- Checks operation of pumps, filter beds, feeders, chlorination and other equipment.
- Starts and stops pumps; washes filter beds; takes water tests to assure proper treatment of raw water; operates and adjusts valves, gates and other characteristic appurtenances; takes periodic reading of charts and regulators.
- Responsible for electronic record keeping.

- Required to be trained on new software.
- Performs PRV adjustments, cleanings and routine maintenance.
- Receives and transmits calls on short wave radio and dispatches maintenance crew to undertake emergency repairs.
- Responsible for the inspection and maintenance of sewer stations and oversight of the SCADA monitoring system.
- Performs incidental cleaning, sweeping, mowing of grass and other housekeeping and maintenance tasks.
- Performs splash pad servicing, cleaning, monitoring and testing of water quality.
- Work requires the use of some independent judgment as well as careful operation of assigned equipment to avoid breakdown and possible damage to expensive equipment. Limited contacts with other than immediate associates.
- Regular and predictable attendance.

KNOWLEDGE, SKILLS AND ABILITY:

Knowledge: Knowledge of modern water distribution methods and procedures and of filtration treatment processes.

Skills: Computer literacy skills preferred.

Ability: Ability to make routine chemical tests. Mechanical ability sufficient to follow prescribed operating and maintenance procedures.

REQUIRED QUALIFICATIONS:

High school graduate or equivalent. Qualifying experience with electrically driven pumping equipment or equivalent combination of education and experience. Must have the following: minimum of Treatment 3 (T3) or higher; Distribution 2 (D2) and Collections 2 (C2).

*Employees must hold the required license(s) for the position at the time of hire or promotion.

**SIDE LETTER OF AGREEMENT
BETWEEN THE TOWN OF BRAINTREE AND
THE UTILITY WORKERS UNION OF AMERICA, A.F.L.-C.I.O., LOCAL NUMBER 466**

This Agreement is entered into this 8th day of May, 2017, between the Town of Braintree (the "Town",) and the Utility Workers Union of America, A.F.L. – C.I.O., Local Number 466 (hereinafter the "Union.")

Whereas, on September 30, 2013, the Town and the Union entered into a Side Letter of Agreement effective April 30, 2015 to begin an "apprentice" program for the Water and Sewer Division. .

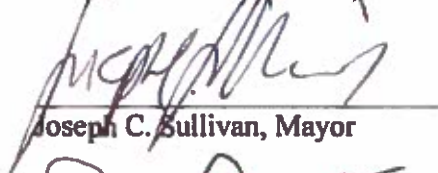
Whereas, after two years, the Town and the Union agree that modifications need to be made to the Apprentice Program.

Now therefore, the Town and the Union agree as follows:

1. The Town and the Union agree that the Town will establish an Apprentice Program for the Water & Sewer Division that is divided into three tracks: Meter, System Maintenance and Treatment Plant.
2. The Town and the Union agree that the program will be based on the Boards of Certification of Operators of Drinking Water Supply Facilities, Distribution and Wastewater Collections Policies for Training Requirements to Sit for Exams.
3. The Town and the Union agree that anyone entering the System Maintenance Apprentice Program must have a minimum of a Commercial Driver's License (CDL) with air brake and tanker endorsements.
4. The Town and the Union agree that anyone entering the Meter or Treatment Plant Apprentice Program must have a valid Massachusetts Class D Driver's License with a good driving record.
5. The Town and the Union agree that employees hired into the Apprentice Program must obtain their D1 Certification (Meter), D1 and C1 Certification (System Maintenance) or T1 and D1 (Treatment Plant) license within their six month probationary period or they will be terminated.
6. The Town and the Union agree that the employees in the Apprentice Program must obtain their D2 License (Meter), D2 and C2 Licenses (System Maintenance) or T2 License (Treatment Plant) within 30 months of entering the Apprentice Program.
7. The Town and the Union agree that the employees in the Apprentice Program must obtain their D3 and C3 Licenses and Hoisting 2A and 4E (System Maintenance) and T3, D2 and C2 Licenses (Treatment Plant) within 42 months of entering the Apprentice Program.
8. The Town and the Union agree that failure to complete license requirements at any step in the Apprentice Program within the time periods established shall be grounds for automatic termination, with such termination not being subject to the grievance and arbitration procedure outlined in the Collective Bargaining Agreement.

9. The Town and the Union agree that the employees in the Apprentice Program will be paid at the W2 grade (Meter), W4 grade (System Maintenance) or W4 grade (Treatment Plant) until completion of the required licenses. Once the required licenses are obtained the employee will go to the W3D level (Meter) (30 months), W5D level (System Maintenance) (42 months) or W7D level (Treatment Plant) (42 months).
10. The Town and the Union agree that all courses are paid by the employee and will be reimbursed when the license is obtained at each level.
11. The Town and the Union agree that employees in the Apprentice Program who resign from employment within the Union within 1 ½ years of starting the Apprentice Program must reimburse the Town for the full license reimbursement from the Town. Employees in the Apprentice Program who resign from employment within the Union within 3 years of starting the Apprentice Program must reimburse the Town for ½ the license reimbursement from the Town.
12. The Town and the Union agree that this agreement does not apply to any member of the Union as of April 30, 2015. It applies only to employees hired after that date.
13. The parties agree that this agreement is not precedent setting and is not admissible in any forum except for enforcement of this agreement.

For the Town of Braintree,



Joseph C. Sullivan, Mayor



James Arsenault, DPW Director

For Union



Greg Alabachian, Union President



Peter Canelli, Vice President



David Rautenberg, Treasurer

Approved as to Form



Lisa S. Maki
Town Solicitor